

Elk Falls Property Owners' Association, Inc.

Board Meeting Draft

19 September 2017

Board members present:

Renaë Braun
David DiMio
Tom Duffy
Christine Groves

Call to order:

The meeting was called to order by Thomas Duffy at 7:11 PM. (Motion by Tom, second by David)

Old Business:

Minutes:

June and August minutes were not available for approval. Christine will contact Cyd and have them available for the next meeting.

Old Business:

Roads:

Invoices for cleaning culverts have been paid. BRME will provide estimates for snow plowing and grading. No contract has been established. While it is getting late in the season the board felt it was important to move along with a snowplowing decision. We want to know more about where we are on BRME's priority list. Christine motioned to possibly retain Bronson as snow plowing contractor at a cost of \$760 per plow, contingent on signed contract with acceptable and reasonable conditions. David second.

Road grading and the pulling of ditches is to start this week at a cost previously approved of \$7,300. Tom has purchased the handle for culvert cleaning.

West gate maintenance

West gate maintenance discussion is tabled at this time.

Bylaw Change:

A bylaw change to reflect moving the annual meeting to the first Sunday in May was approved at the annual meeting. The board is going to review the bylaws to see if there are any additional revisions that might be needed at this time.

POA Records Storage:

Christine to assess who has what POA documents and their level of importance so that the board can better determine storage needs. Paul Vastola is transcribing court documentation from cassette tape to DVD.

New Business:

Treasurer:

Renaë reported that we have approximately \$80,000 in the bank and would like to find a place that it would earn more interest.

Tom will meet Renaë at the bank to be signature on the account.

Architecture:

David has approved the fence for Mike Pesta.

David will call owners on Circle and touch base with them as to where they are in the building process.

Additional Topics:

Tom has used one of the previously purchased mailbox keys and Renae will bill Ralph Koval and Laura Pile \$25 for the new lock.

The Halloween Parade will be on Saturday, October 28th. Tom motioned for \$75 for food and supplies. Renae seconded.

Christine will be sending out a PDF of Directory Consent form so that we can get the phone book up to date. There was some discussion on publishing the directory as a pdf with limited printed copies.

Christine will advise at next meeting as to how to proceed with POA e-mails attached to the website.

Next Meeting:

The next meeting is scheduled for Wednesday, October 11th at Christine's home.

Motion to adjourn made by Christine and seconded by David. Board meeting adjourned at 8:43 PM

Respectfully submitted,
Christine Groves