

EFPOA Board of Directors Meeting
January 22, 2020 7:09 pm
11817 Northwest Court
Minutes

Board Members Present

Renae Braun
John Nelson
Taylor Carpenter
Mike Long
Bev Long

Guests Present

Dan Mueller
Bob Fletcher

Call to Order

The meeting was called to order by Renae Braun at 7:09 pm. (Motion by Renae, second by John).

Meeting Minutes

- October 22, 2019
- November 19, 2019
- December 10, 2019

Above meeting minutes still outstanding for approval. Renae will send out to be approved via email

Outsourcing

Renae is working with a company, called MSI, to manage accounting, dues collection and other “back-office” tasks. They, not only will manage our accounting and dues, but will also build us a website, but it appears it is very scripted and there is very little flexibility. MSI would make any updates or changes. We would not be able to add any information or make changes on our own. Bev asked Renae to see the contract and marketing materials and asked to speak with someone who knows how the website works. Renae will go back to MSI for more information.

Budget

- Renae presented a 2020 proposed budget which was reviewed and approved by the Board
- A budget meeting will be conducted. A budget meeting date and time was selected - February 22, 2020, 2-4 pm at Elk Creek Fire Station. Renae will make arrangements for the meeting.

Annual Meeting

A date for the annual meeting was selected. May 17, 2020, 2-4 pm, Elk Creek Fire Station. Renae will make meeting arrangements.

Broadband

Update from Bev Long – The next newsletter (February 1st) will include a broadband update. A meeting is planned for February 10, 2020, 7 pm at Staunton Visitor Center. Residents from all three neighborhoods will be invited. David Shipley from South Park Telephone will be there to address technical details and other questions.

Firewise

Bob Fletcher updated the Board:

- Regarding chipping - It's moving slow due to snow on the slash and other commitments the Fire Department has.
- The Fire Mitigation Grant cannot move forward as the Fire Department has not been able to conduct individual property risk assessments which are needed to inform the Grant.
- The Firewise Committee will meet to work on a 5-year plan.

Reimbursement

Bob Wallace had expenses of \$333.39 for mailbox parts and newspaper box repair \$38.65

Motion to approve by Renae, Second by Mike. Approved.

Roads

Update from John Nelson:

- The draft Engineering Report, with recommendations for improvement from Watervation was reviewed. There are some areas of the report that the Board would like to see amended. Mike and John will meet separately to analyze, discuss and make recommendations to Lucas.
- The West Gate is almost unfrozen which will allow John to work there and repair potholes.
- John was in contact with Suzy Nelson about sand/salt boxes that were in place a really long time ago. They were placed along areas of the road for residents to use. John will look into containers to use for that purpose now.
- Someone took down direction signs by the curve across from the mailboxes, painted them blue and threw them in the ditch. Bob Wallace is trying to get them repaired/replaced.
- Paying Tiny Tractor a monthly maintenance fee, rather than by scope of work/piecemeal was discussed. Renae will discuss this issue with our attorney. We also need three bids if a contractor is on the Board, per POA bylaws

Parcel Lockers

Mike reported that he spoke with the Postmaster. We need special keying before the parcel lockers are useable. The Postmaster assured Mike our project is moving up on the Maintenance Department's list.

Treasurer's Report

Bev reviewed the December financials with the Board.

Next board meeting

February 18, 2020, 7pm at John Nelson's house

Motion to adjourn by Taylor Carpenter. Second by Bev Long. Meeting to adjourn at 9:41 pm